

FULL TIME FINANCIAL CONTROLLER

The Cowboys Leagues Club is the premier recreational venue in Townsville and the social home of the North Qld Toyota Cowboys. We are currently seeking an experienced full time permanent Financial Controller.

This full-time role covers all facets of managing the finance operations of the business. The successful applicant will receive great support from the established management team who are committed, passionate and willing to support you and the Club's success. The Financial Controller reports directly to the General Manager and works closely with all senior management positions. The successful applicant will continue to drive the Club forward financially by ensuring the business operates on a stable financial platform, working with management to set and achieve financial targets and continuing to improve internal processes and systems.

Key responsibilities for this role include but are not limited to:

- Developing business plans, budgets and forecasts.
- Rigorous scrutiny of financial performance across the business and implementing remedial action to improve performance where necessary.
- Delivery of business performance to the GM on a daily/weekly/monthly basis.
- Overview and control of expenditure across the Finance and Administration business unit.
- Maintenance of payroll, financial and management accounting software package.
- Preparation of financial reporting for the GM, Board and Finance Committee including financial statements, budgets, and projected cash flows.
- Managing the Club's contracts and agreements.
- Managing the collection and distribution of GST/PAYG/FBT and payroll tax commitments as well as other statutory returns from time to time on terms of statutory requirements.
- Coaching, guiding and developing direct reporting staff on a sustainable basis through the reporting year.
- Liaising with Divisional Managers on matters requiring the support of the General Manager

- Assisting the GM in the management of the Club's financial affairs to ensure achievement of policy objectives, optimal financial performance and satisfaction of member's expectations.
- Contributing to policy formulation.
- Working closely with the Club's external auditors.
- Overseeing the finance team and their duties.

The successful applicant will possess:

- Tertiary qualifications in Accounting or similar.
- CPA/CA qualifications are desirable.
- The ability to understand complex financial, accounting and management issues.
- Highly developed analytical and problem solving skills, and attention to detail.
- Commitment to integrity, accuracy and completeness in their work.
- Knowledge of contemporary management approaches including project management, total quality management and performance measurement.
- Detailed understanding of, and prior experience in business planning, budgeting and cost control.
- Sound knowledge of IT computer hardware and software including cloud-based finance programs.
- Competence in key computer software packages to contribute to efficient management practice.
- Minimum of 3+ years' experience as an internal accountant in a major business employing 50+ permanent staff.
- High level of interpersonal and negotiation skills.
- Highly efficient and effective self-management and organisational skills, with the ability to work under pressure.
- Effective communication skills.
- The ability to manage issues with sensitivity and urgency.
- Prior experience in a management role.

Working at the Cowboys Leagues Club will provide you with the opportunity to:

- Work for an organisation that has an experienced Board of Directors who are focused on Club expansion to support the community and region; **and**
- Work with a fun, friendly and driven team!

Applications can be sent to hr@cowboysleagues.com.au

Applications close: 07/10/2018